

Cloverdale Community School Corporation Re-Entry Plan 2020-21



Health Protocol for Schools

It is essential for the school community to work together to prevent the introduction and spread of COVID-19 in the school environment and in the community while still providing a quality education program.

State statute provides public school districts the authority to exclude students who have a contagious disease such as COVID-19 or are liable to transmit it after exposure (IC 20-34-3-9). Special considerations concerning the CCSC attendance policy will be allowable as it relates to addressing individual student needs as it relates to COVID-19.

In addition, the local health department has the authority to exclude students from school and may order students and others to isolate or quarantine (IC 16-41-9-1.6). As such, school districts are encouraged to work closely with their local health departments.

Symptoms Impacting Consideration for Exclusion from School

Students and employees will monitor symptoms to recognize the following COVID-19-related symptoms:

- A fever of 100.4 ° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea
- Congestion or runny nose

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained until they present a medical release form signed by their doctor. Symptoms are based on CDC Guidance. The school nurse will be the primary employee in making final COVID-19 determinations.

Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC.

Untested persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:

- They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers);
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

The state website has a list of over 200 testing facilities, their locations, and hours of operation. This list is updated frequently. Testing sites can be found at [coronavirus.in.gov](https://www.coronavirus.in.gov). Cloverdale Community School Corporation will not provide COVID-19 tests.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers);
- Other symptoms have improved (for example, when your cough or shortness of breath has improved);
- At least 10 calendar days have passed since symptoms first appeared; or the individual has received two negative tests at least 24 hours apart.

Tested Positive- Asymptomatic

Persons who have not had symptoms but tested positive for COVID-19 may return when they have gone ten calendar days without symptoms and have been released in writing by a healthcare provider.

Medical Inquiries

Federal law typically limits the type of medical inquiries that can be made, but given the nature of the pandemic more flexibility has been given to districts/schools in this circumstance to make additional medical inquiries of staff and students than would otherwise be allowed.

- If a parent tells the district/school that a student is ill, the district/school may ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, the district/school can inquire as to whether the employee is experiencing any COVID-19 symptoms.
- If a person is obviously ill, the district/school may make additional inquiries and may exclude the person from school property.

Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the district/school may exclude the student or employee from school attendance. Any discrepancies/disputes between a provider and the school corporation will be decided by the Putnam County Board of Health.

Wearing Personal Protective Equipment (PPE) - Non-students

All staff members will be required to have a mask with them at all times. There will be situations when social distancing cannot be observed; therefore, masks will be required in those situations.

Food service staff will be required to wear masks at all times.

Wearing Masks and other Personal Protective Equipment (PPE) - Students

All students will be required to have a mask with them at all times. There will be situations when social distancing cannot be observed; therefore, masks will be required for students in grades 3-12, and strongly recommended for students in grades K-2 in those situations.

- Additional accommodations will be made for students based on their individual health plan.

Clinical Space COVID-19 Symptomatic

Each school building has a nurse’s office for daily medication and routine health issues. Any student experiencing COVID-19 symptoms will be provided a mask and monitored until a parent can pick up the student. Only essential staff assigned to the room may enter. A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day. Strict social distancing is required and staff and students must wear appropriate PPE. In addition, all staff and students should wash their hands before entering the clinic. Students who are ill will be walked out of the building to their parents. If a student or staff member has a fever for any reason, the staff or student must be fever-free, without the use of fever-reducing medications, for 72 hours before returning to school. Additionally, all staff and students with fevers or symptoms associated with COVID-19 are encouraged to seek medical attention for further evaluation and instructions. Students and staff may return before the 72 hour window has elapsed if they are approved to do so in writing by their healthcare provider.

Clinic Space Non-COVID-19 Related

Students who do not display symptoms of COVID-19 can be seen and treated in the nurse’s clinic. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (i.e. - suctioning, tube feeding, or nebulizers), and those with individual health plans.

Confirmed Case of COVID-19 on School Property

When there is confirmation that a person infected with COVID-19 was on school property, Cloverdale Community School Corporation will immediately contact the local health department and the Indiana Department of Education. Unless extenuating circumstances exist, CCSC will work with the Putnam County Health Department to assess factors such as the likelihood of

exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure. It is the responsibility of the local health department to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and provide instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. *The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the local health department.* If a closure is determined necessary, Cloverdale Community School Corporation will consult with the local health department to determine the status of school activities including extracurricular activities, co-curricular activities, and before and after-school programs.

As soon as the district becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed, so that impacted buildings or bus areas, furnishings, and equipment are thoroughly disinfected. If possible, based upon student and staff presence, the custodial staff will wait 6 hours or as long as possible prior to disinfecting. However, if that is not possible or school is in session, the cleaning will occur immediately.

Immunizations

Immunization requirements should remain. Assistance through local health departments and health systems will be provided.

Preventative Measures

The priority for preventing the spread of disease in the school setting is to insist that sick employees and students stay home. Additionally, students and employees should remain home if someone in the household has COVID-19 symptoms or is being tested for COVID-19. It is possible for some people to be infected with COVID-19, but show no signs of illness even though they are contagious and can spread the disease to others. It is also unknown how contagious people are the day or two before they begin to exhibit illness symptoms. Thus, these employees or students may be present at school, will show no signs of illness, but be capable of transmitting the disease to others. In these situations, the *three most important mitigation strategies are social distancing, frequent handwashing, and appropriate PPE.*

Handwashing and avoiding touching your face, eyes, nose, or mouth are also important steps a person can take to avoid becoming sick or spreading germs to others.

These key times for handwashing will include a modified class pattern to maintain the best opportunities possible while maintaining distancing between students and include:

- Each hour of the school day
- During Breakfast and Lunch
- After recess and when using the restroom
- After blowing nose, coughing, or sneezing
- After using shared equipment

Social Distancing in the School Environment

The following are measures that Cloverdale Community School Corporation will take to increase social distancing while still maintaining a level of in-person classroom instruction. These protocols may evolve as they are implemented, and more information is obtained about COVID-19.

Social distancing will not be possible at all times while at school. The following areas will be modified to help assist in reducing contact but six foot social distancing barriers are not possible at all times in a school setting.

- **Transportation:**

- School bus seats will be assigned for all routes. Students must remain in their seat and not move from seat to seat. Routes have been reviewed to help reduce transfers and number of occupants. Many bus routes cannot be reduced any further. All students will be required to wear a mask while riding the bus.

- **Pick up and drop off lines:**

- Parents should expect longer wait times as an increased number of parents may utilize the pick-up and drop off option for their child. To help with the flow of traffic and to help social distance among family groups, we are asking all parents to remain in their cars this year.

- **Breakfast and Lunch:**

- Self-serve food items will be eliminated.
- Napkins and silverware will be provided by staff and not for individual grab.
- Medically fragile students will be served separately from other students to prevent unnecessary contact.
- Tape markers have been placed on the floor to promote social distancing while waiting in line.
- Sharing food is prohibited.
- No parents/visitors will be allowed for lunch.
- Cashiers will punch in student IDs.
- CES:
 - Tables will be spread apart to maximize social distancing. There will be designated dining zones by classroom.
 - Stickers will be placed on the floor to promote social distancing.
 - Students will be released in a staggered format.
 - Breakfast will be Grab and Go and eaten in the classroom. This will prevent large gatherings of students in the cafeteria in the morning.
 - Kindergarten will eat lunch in the classroom to provide more space in the cafeteria schedule for social distancing.
- CMS:
 - Tables will be spread apart to maximize social distancing.
 - One row of students will be called to the serving line at a time.
 - Stickers will be placed on the floor to promote social distancing.
 - Three students per table.
 - Students will be released in a staggered format.
- CHS:
 - Tables will be spread apart to maximize social distancing.
 - Stickers will be placed on the floor to promote social distancing.
 - Students will be released in a staggered format.
 - Social distancing by 4th period classrooms will be in place. There will be designated “dining zones” per classroom.
 - A staggered lunch platform will be developed where “cafeteria guides” will be assigned to individual classrooms and create a positive lunch experience for our students while focusing on social distancing.

- **Recess and playgrounds:**
 - Playgrounds will be open for recess. Students will be encouraged to stay six feet apart while on the playground.

- **Arrival:**
 - CES:
 - Breakfast will be Grab and Go and eaten in the classroom. This will prevent large gatherings of students in the cafeteria in the morning.
 - CMS:
 - Students will be seated in assigned areas of the bleachers in the gym. There is ample room for social distancing.
 - CHS:
 - Staggered arrival and dismissal times will be developed to support social distancing.

- **Classrooms:**
 - Student seats will be spaced as far apart as possible and all students will face one direction.
 - Handwashing breaks or hand sanitizer will be available for students a minimum of once per hour.
 - Classes will be moved outside when possible.
 - All students will wash their hands when entering the building from recess or outside classes.
 - Activities that combine classes or grade levels will be eliminated.
 - Classroom visitors will be limited.
 - Every effort will be taken to ensure adequate supplies are available to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. will be assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.
 - Classes will also avoid or minimize the sharing of electronic devices, toys, books, art supplies, and other games or learning aids when possible.
 - Students and staff will be encouraged to socially distance whenever possible and maximize distance between themselves in situations less than six feet.
 - P.E., choir, band, and other large classes may be moved on your child's schedule to accommodate smaller classes and other precautions.
 - Students will be allowed to have clear, closed container in which to carry water.
 - There will be no field trips scheduled during the first semester of the school year.

Continuous Learning Plan

Distance learning or remote learning opportunities are available for any student who has social distancing or health concerns through the Cloverdale Virtual Success Academy. The Academy requires students to be logged in to online activities for six hours each day. Please contact your building principal for details. Please note, this is true distance learning and not e-Learning. The rigor and course load will be the same as those attending school each day. There will be no opportunities for extra-curricular or co-curricular activities taking place on campuses for distance learning students.

Exchange of Resources to and from school

Every effort should be made to reduce the amount of materials, supplies, and personal belongings going to and from school.

Extra-Curricular and Co-Curricular Re-entry

RESPONSIBLE RESTART (*July/August 2020*)

We are thrilled to welcome coaches and athletes back to our campus with a full re-opening for sports beginning on Monday, July 6 (Phase 1 of IHSAA recommendations). We will be following the mandates from the Indiana Governor's Office, the Putnam County Health Department, and Indiana Department of Education as well as the recommendations of the National Federation of High Schools (NFHS) and the Indiana High School Athletic Association (IHSAA) (see links at the end of this document). Please note that all athletic facilities will be off limits except for planned activities by Cloverdale High School athletic teams and possible youth leagues.

In an effort to keep everyone safe and to feel comfortable attending an athletic session at Cloverdale, we are implementing the following:

PARTICIPATION PARAMETERS

Phase 1: July 6 - July 19

- All State and local guidelines for group limitations must be followed.
- Student athletes will be limited to 15 hours per week on campus.
- Individual student athletes are limited to 15 total hours of school contact activity per calendar week. (The Sunday Rule will be enforced)
- No sport may have more than two activity days per calendar week.
- Sport-specific activity days may not occur on consecutive calendar days.
- Activity days are limited to three hours per day. (Six hours per calendar week.)
- Conditioning is limited to four days per week. Conditioning sessions may be held multiple times each day, each session limited to two hours. Student athletes may attend only one conditioning session per day.
- Locker Room facilities cannot be used.
- Students are expected to shower at home and wash workout clothing immediately upon returning to their home. If a student does not have a laundered uniform, he/she may not be allowed to participate in practice or competition.
- Free weight exercises requiring a spotter cannot be conducted. Safety measures in all forms will be strictly enforced in the weight room.
- Any student who prefers to wear a face covering for activities will be allowed.
- Coaches and any non-students should wear face coverings at all times unless under rigorous activity.
- No formal competition is allowed.

Phase II: July 20-August 14

- All State and local guidelines for group limitations must be followed.
- Any student who prefers to wear a face covering for activities will be allowed.
- Coaches and any non-students should wear face coverings at all times unless under rigorous activity.
- If locker rooms or meeting rooms are used, 50 percent capacity will be mandated.
- Students are expected to shower at school or at home and wash workout clothing immediately upon returning to their home. If a student does not have a laundered uniform, he/she may not be allowed to participate in practice or competition.
- Contact is allowed as defined by Indiana High School Athletic Association (IHSAA).
- Free weight exercises requiring a spotter can be conducted. Safety measures in all forms must be strictly enforced in the weight room.
- No formal competition is allowed with the exception of girls' golf.

Phase III: August 15

- All State and local guidelines for group limitations must be followed.
- Any student who prefers to wear a face covering for activities will be allowed.
- If locker rooms or meeting rooms are used, 50 percent capacity will be mandated.
- Students must be expected to shower at school or at home and wash workout clothing immediately upon returning to their home. If a student does not have a laundered uniform, he/she may not be allowed to participate in practice or competition.
- Cleaning regarding team or group transportation will be followed.
- Contact will be limited to only contact necessary to compete as defined by IHSAA.
- Modified sportsmanship practices will be observed.
- Competition may begin.
- Spectators, media, and vendors can be present but should implement social distancing and follow established mass gathering guidelines.
- Concessions will be sold and all food handlers and cashiers will use appropriate PPE and only serve prepared, prepackaged products.

PRIOR TO ARRIVAL

- All students/families are required to sign **2020-21 IHSAA Health History Update Questionnaire and Consent & Release Certificate** sent through Harmony and on cloverathletics.com. There will be hard copies available for those with no printing capabilities.
 - Please note – IHSAA sports physicals completed and on file for 2019-2020 are VALID for the 2020-2021 school year. We strongly recommend an updated physical be completed, but it is not a requirement. All students must have a physical dated by April 1, 2019 to be cleared to participate in athletics.
- All students/families are required to sign **Cloverdale Athletics Assurance and No Hold Release** sent through Harmony and on cloverathletics.com. There will be hard copies available for those with no printing capabilities.
- All students will need to fill out the Google Form Pre Screen Questionnaire DAILY before attending practices (or answer the questionnaire with the coach prior to participation).

ARRIVAL

- Students should arrive no earlier than 10-15 minutes before a scheduled workout to give time to complete screening.
- Students are encouraged not to carpool if possible. If it can't be avoided, all passengers should wear masks in the car.
- Please park cars with one space in between each car to allow for distancing.
- Students and coaches/staff will be tracked every time they arrive on campus in order to have a record of when someone is on campus.
- No congregating in lobbies or outside before, during or after a session.
- When in lobbies waiting for rides, transition from vehicle to facility, in locker room or trainer's room, athletes must wear a mask

EQUIPMENT

- Students should bring their own towel and water bottle with their name on it filled with water. They can bring a draw-string bag that they will keep with them.
- Shared hydration stations (water trough, water fountains, water hose, etc.) will not be utilized except for filling individual, labeled water bottles.
- Locker rooms will be off limits (open at 50% after Phase 1).
 - Students should arrive dressed for their session and will leave immediately after it is over.
 - Restrooms will be limited and only open in the main lobby and the restrooms at the football concessions stand for outdoor practices.
- Students need to wear an appropriate shirt and shorts for sessions. No cut-offs and shirts are to remain on at all times.
- No sharing of clothing, shoes, towels, or water bottles.
- Masks need to be worn while indoors. Exceptions may be made to take them off depending on the activity. A Coach/staff member will inform them if and when they can take them off.
- Coaches/Staff will be required to wear masks during activities.

SOCIAL DISTANCING AND SPACING

- Only students and coaches will be allowed at any session regardless if it's indoors or outdoors. Parents/guardians need to remain in vehicle.
- Gathering sizes will be decreased as much as possible to reduce risk. Workouts will be conducted in defined, smaller groups of students with the same students always together. We will reduce gathering size by half capacity in large areas.
- Maintain 6' of social distancing indoors and outdoors.
- No-touch rule is in effect. All individuals will need to avoid physical contact with others including high fives, huddles, or other close contact occurring before, during and after skills sessions unless the contact is for the purpose of safety.

CLEANING

- Athletes/Coaches will wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating. Hand sanitizer will be provided as well.
- Staff will disinfect before, during, and after all training sessions and deep cleaning and sanitizing after hours.
- Athletes will clean all weight room surfaces touched immediately after usage and before next athlete uses same piece of equipment.

POSITIVE TEST PROCEDURE

Should someone test positive at any time, the following measures will take place:

- The individual should let the staff know immediately.
- The individuals on the athlete's team they have been in direct contact with will be expected to self-quarantine for 14 days or receive a negative COVID-19 Test.
- The facility will be shut down for no less than 48 hours to deep clean.
- During 48 hour shut down, all teams will not have access to facilities.

These are the rules and regulations in order to participate in any athletic activity on campus. All sessions are voluntary. Anyone with an underlying condition that could be at greater risk of COVID-19 should consult a physician prior to participating. If a student/family does not feel comfortable participating in any activity, they should contact their coach prior to the session.

Check List for Coaches

PRIOR TO STUDENTS ARRIVING

_____ Do I have a 2020-2021 Health Questionnaire filled out and in my possession?

_____ Have my athletes filled out the Shared Google Doc for the day?

_____ Do they all have their own Water Bottle and Towel?

_____ Do I have Hand Sanitizer available?

_____ Do I have my Mask (do my managers and other coaches)?

DURING PRACTICE/WEIGHTS

_____ Am I meeting the 50 percent capacity requirement?

_____ Am I making sure there are no Spotters during Phase 1? (July 6 to July 19)

_____ Are athletes wiping down equipment after each exercise in weight room?

AFTER PRACTICE

_____ Have I cleaned surfaces/areas where my athletes have been sitting?

_____ Have I wiped and cleaned all equipment down to prepare for next session?

_____ Have I communicated and reminded my athletes for our next session what they may need

Cloverdale Athletics Summer 2020 Assurance Form

By affixing our signatures to this form, we are providing assurance that we will monitor the health of our student-athlete prior to sending him/her to any athletic practices held by our school corporation during Phases one and two (July 6 through August 14) of the Return to Play Protocols from Indiana Department of Education and the IHSAA. Such monitoring will include checking for any symptoms of respiratory illness that could be related to COVID-19, including fever, persistent cough, sore throat, chills, etc. We can assure that we will not send our student-athlete to practice if he/she is exhibiting any symptoms of respiratory illness, including fever.

Furthermore, we understand that if our student athlete is experiencing any UNEXPLAINED symptoms related to COVID-19, he/she will not be allowed to return to participation until:

- They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

We acknowledge that we have been provided a copy of the Cloverdale Athletics Responsible Restart and have read and understand the information contained within.

We further acknowledge that all summer activity is completely VOLUNTARY. We understand that any student-athlete, or parent of a student-athlete, who does not feel that it is in the student athlete's best interest to participate is free to exclude the student-athlete from any and all workouts, practices, etc.

We understand that exposure to COVID-19 is a risk in any setting and our voluntary participation serves as an assumption of risk. We covenant not to sue, and assure that we will not hold the school corporation responsible for any illness that may occur.

Parent/Guardian Signature

Date

Student-Athlete Signature

Date

Student Transportation Considerations

The following are protocols Cloverdale Community School Corporation has established during the COVID-19 pandemic. These precautions are not required by law but are taken as an additional precautionary measure in an effort to protect both students and staff.

Preparation and Cleaning and Inspection of all buses and transport vehicles for cleanliness and safety has taken place this summer. The following are additional considerations taking place during the 2020-2021 school year.

- All bus seats and student areas will be sprayed using a CDC and local health agency approved cleaning solution before and after each route, both morning and afternoon.
- COVID-19 prevention strategies, such as appropriate use of cloth face coverings or personal protective equipment (PPE), and follow the prevention strategies.
- Drivers are required to wear masks during the route and while cleaning the bus.
- Students in grades K-12 are required to wear masks while riding the bus.
- Students will be assigned a specific seat and must remain in that seat throughout the route.
- Wait six hours before cleaning and disinfecting a bus/transportation vehicle that transported a passenger or had a driver who tests positive for COVID-19. If 6 hours is not feasible, wait as long as possible. Affected buses can be used immediately after cleaning and disinfection.

Health Department Mitigation Strategy Recommendations

Cloverdale Community School Corporation is working with the Putnam County Health Department to help prevent the spread of COVID-19 among students, staff and teachers. Although evidence shows that most children infected with COVID-19 have mild symptoms, some children will develop serious illness, especially those children at risk because of underlying health issues.

Cloverdale Community School Corporation is prepared to respond to COVID-19 cases if and when they occur in our facilities. Through our action plan and working with our local health officials, it is our mission to provide your child with the best educational opportunities possible in any circumstance. This will require each school to develop a mandatory reporting system for all teachers, administrators, staff and students (parents/guardians) to report any documented positive cases of COVID-19 in their school. Please help us by contacting your school and our local health department in the event you or a family member has tested positive in your home.

Any student, teacher, administrator or staff who is symptomatic for infection should stay home and consult their primary care provider or seek testing.

If an individual in one's home has COVID-19 or is quarantined because of COVID-19, those in the household should also stay home for a minimum of two weeks. Permission to return to school after documented infection with COVID-19 should be provided by the individual's health care provider.

You will note that in the event of a documented positive case, school may be closed for two-five days so the local health department or the Indiana State Department of Health can engage with our team to recommend further testing, cleaning etc. In the event our school is closed for a period of time there will be no use of facilities by any group and all activities will be cancelled.